



# Work Crew Volunteer Program

One of the reasons RockRidge Canyon can offer groups excellent service and reasonable rates is the creative way in which staffing is provided through volunteers who are called "Work Crew".

## Our unique Work Crew Volunteer opportunity:

We believe there is a direct connection between excellent service and volunteers! Often those volunteering to support a group or program have a desire to help the group by serving them and by saving them money.

If a group meets the requirements of providing one volunteer for every ten registered guests, they receive a reduced meal cost by \$5/meal/registered guest. *For example a four meal booking with 10 volunteers and 100 guests, that amounts to \$2,000.00 in savings for your group!*

## How it works:

Your group will provide one work crew volunteer (16 years or older) for every 10 paying guests attending your event (to a maximum of 20). There is no charge for the volunteer workers who are expected to serve throughout the day. They are **unable** to be a part of your group program, activities or events. Our property staff will oversee the Work Crew throughout the time of the event. Work assignments cannot be shared or rotated due to the time and training requirements of each job. **When more than one group is on site, the volunteers will work alongside other staff and volunteers to serve all guests.**

**Responsibilities:** Work Crew responsibilities may include: dining hall set-up, table setting, serving, bussing, washing pots, pans & dishes, food preparation, housekeeping and camp clean up in the Dining Room and the Kitchen.

**What to wear:** In keeping with the Health Code Policy In British Columbia we are regulated by "Food Safe" and "Work Safe" requirements. Work Crew must wear shirts with sleeves, long pants and closed-toed shoes. Long hair needs to be restrained with a hair tie, hat, bandana or hair net. Avoid wearing hand jewelry and wash hands frequently.

**Schedule:** A typical day consists of reporting an hour before each meal and remaining until after cleanup is completed. The average work day will vary based on the group's schedule and requirements but a full day will generally be 8 hours with breaks throughout the day as determined by Property Staff in conjunction with the group schedule(s).

## Arrival Time and Orientation:

Our staff will be providing the work crew with an orientation and training session before your group arrives so that they are able to set tables and prepare for the first meal. If Lunch or Dinner is your group's first scheduled meal then Work Crew should be in the dining room ready for **orientation 90 minutes before the first meal starts**. If your group arrives after dinner you will be advised of the orientation time. We understand that travel arrangements might be difficult and if alternate arrangements need to be made, please coordinate this with your Guest Services Coordinator.

Please share this document with all volunteers before they arrive.